Parent Online Payments

Make Online Payments - It is possible for parents to make online payments to the school for amounts owing for students, via a secure payment page hosted by Westpac. Payments can be made using either a Visa or MasterCard credit or debit card.

IMPORTANT: Payments for P&C related activities, such as raffles and uniform purchases cannot be made using this system as these payments go to the P&C bank account.

Parent Online payments will only be accepted for those events or activities that are clearly stated on the permission form as being available for Parent Online Payment.

The payment page is accessed from the front page of the schools website by selecting Make a Payment. This is in the search bar of the school’s home page.

Items that can be paid include voluntary school contributions, excursions, sport, sales to students and creative and practical arts activities (these include band, drama and dance). There is also a category called Other, this is to cover items not covered in the previous headings.

When you access the Make Online Payments you must enter the student’s name and date of birth. These details are entered each time you make a payment as student information is not held within the payment system. No student’s details are given to Westpac. As a consequence, payments for each child needs to be made separately. There is also an option to enter the Student Registration number but this field is not relevant to Stanwell Park Public School. You must also enter the details about who is paying. This is a secure payment system hosted by Westpac to ensure that your credit card details are captured in a secure manner. These details are not passed back to the school.

Under Payment Options, you must enter the activity or item for which you are paying. Parent Online payments will only be accepted for those events, activities etc that are clearly stated on the permission form as being available for Parent Online Payment. Each event or activity will have a special code for the event which you must enter exactly as printed on the school permission form. This will enable school staff to clearly identify and match the payment to the correct activity or event.

You have the ability to check and change any details of the payment before the payment is processed. Please ensure you have the correct code for the event or activity. You can print your own receipt or have the receipt emailed to your email account. This gives you immediate proof that you have paid for the item. As a receipt has been issued by the system, a further receipt will not be issued by the school. It is imperative that permission notes are returned to the school with the section for Parent Online Payment completed if you choose to pay this way. The receipt number should be printed on the permission form.

Payments made by 5.30pm will appear in the school system the following morning. For any enquiries regarding the Online Payment process please contact the School Administration Office. Full instructions are available for download on the Online Payments page of our website.